

**APPLICATION FORM FOR THE PURPOSE OF DRAWAL OF  
ADVANCE TOUR TA/DA**

(To be filled in by the Govt. servant concerned)

1.	Name of the Govt. Servant	:	
2.	Designation	:	
3.	Present Basic Pay	:	
4.	Ref. of tour as approval by competent authority	:	
5.	Place of posting	:	
6.	Name of proposed touring stations	:	
7.	Period of tour	:	
8.	Whether permanent/ temporary (in case of temporary staff prescribed surety bond to be furnished)	:	
9.	Mode of travel and class of accommodation to be used	:	
10.	Amount of fare to be required	:	

Certified that the above information furnished by me is true to the best of my knowledge and belief.

Dated:

Signature

**UNDERTAKING**

I declared that there is no TA/DA adjustment is lying pending in respect of myself.

Signature